

I hereby acknowledge my understanding of the Company commitment, including the following:

- Commitment is for an entire school year
- Payments will be made in accordance with the fee schedule and are nonrefundable
- Company volunteer hours will be fulfilled each semester or otherwise paid at \$10 per hour

Parent's Signature

Date

Student's Name (please print)



Twin Cities Ballet

Company Packet

2008-2009

1301 Morrissey Drive #1
Bloomington, IL 61701
(309) 663-9333
www.tcbdance.com

Office hours:

Monday-Thursday	5:00-8:00
Saturday	9:00-12:00

Payment Information

Registration Fees

Registration fees are \$30 per student. This is a nonrefundable annual fee and is due at the time of registration.

Company Payments

Company payments must be paid in full by November 22, 2008, in order to participate in the Nutcracker performance.

Late Fees

Late fees of \$5 per week will be assessed without exception. Please refer to the applicable payment schedule for tuition due dates and make every effort to remit payment in a timely manner. If you anticipate that timely payment might be an issue, please speak with a Board Member in advance.

NSF Fees

All checks returned NSF will be charged a \$30 processing fee. If this situation does occur, you will be asked from then on to please remit payments in the form of cash or official check.

Credit Card Payments

Due to increased credit card processing fees, we will no longer accept credit card payments.

Senior Company Classes

The Senior Company fee for the 2008-2009 school year is \$1,260. Pay schedule is as follows:

Week of 8/25/08 (no later than 8/30/08)	\$315
Week of 9/29/08 (no later than 10/4/08)	\$315
Week of 10/27/08 (no later than 11/1/08)	\$315
Week of 11/17/08 (no later than 11/22/08)	\$315

Senior Company dancers must attend at least one technique class per week (Ballet 5/6/7/8), but have the option to attend any and all other technique classes as part of their company fee. Attendance in other Company/Rehearsal classes will be determined by Giorgi and Eka once ballet performance parts are chosen.

Costs associated with cleaning, repairs, and usage of existing costumes are included in your company fee. If your dancer chooses not to use a costume currently available in wardrobe, you will be responsible for material and labor costs necessary to create a new costume. All wardrobe decisions must be approved in advance by Julie Weidmann, Wardrobe Mistress.

Junior & Apprentice Company Classes

The Junior & Apprentice Company fee for the 2008-2009 school year is \$760. Pay schedule is as follows:

Week of 8/25/08 (no later than 8/30/08)	\$190
Week of 9/29/08 (no later than 10/4/08)	\$190
Week of 10/27/08 (no later than 11/1/08)	\$190
Week of 11/17/08 (no later than 11/22/08)	\$190

Junior and Apprentice Company dancers must attend at least one technique class per week (Ballet 5/6 or Ballet 6/7), but have the option to attend any and all other technique classes as part of their company fee. Attendance in other Company/Rehearsal classes will be determined by Giorgi and Eka once ballet performance parts are chosen.

Costs associated with cleaning, repairs, and usage of existing costumes are included in your company fee. If your dancer chooses not to use a costume currently available in wardrobe, you will be responsible for material and labor costs necessary to create a new costume. All wardrobe decisions must be approved in advance by Julie Wiedmann, Wardrobe Mistress.

Policies

General Studio Rules

For the safety of our students and teachers, we ask that you please abide by these rules:

- Only paying students are allowed in classrooms during class time. This includes parents.
- No street shoes allowed in classrooms.
- No photography or videotaping anywhere in the studio.
- No food, drink, gum, or candy in classrooms.

Exceptions may be allowed with advance authorization by the Board of Directors. Please feel free to contact a board member if you have any questions.

Attendance

All students are expected to attend class regularly and on time. **If an absence cannot be avoided, please notify the studio in advance.** Missed lessons may be made up in another class at the request of the student/parent, but only at the discretion of the office staff and teacher.

Parents are expected to pick up their children immediately following class. If a child must remain late, please notify the office in advance. Students taking the final class of the evening must never be left for any reason.

Students must attend all rehearsals and classes the week prior to any performance.

TCSD reserves the right to cancel or reschedule any class.

Discussions with Teachers

Please remember that teachers are responsible for teaching during the designated class times. Any questions or concerns with regards to your child's class should be directed to the front desk, and if necessary, a meeting can be scheduled with the teacher at a later time.

Dress Code

Girls - Leotard (any color), pink tights, hair in a **neat** bun, pink ballet slippers

Boys - Crew neck white short sleeve t-shirt and black shorts, white socks & black ballet shoes

No street clothes allowed. Jewelry should be limited to post earrings only.

Company Volunteer Hours

With the exception of our teachers, our staff members are unpaid volunteers. We are most appreciative of the support and assistance of our parents to enable Twin Cities School of Dance to continue to fulfill its mission of providing quality dance instruction and performance opportunities to the children of this community.

As part of your child's involvement in the Twin Cities Ballet Company, all company parents are required to complete the following volunteer hours:

Senior Company	15 hours per semester
Junior & Apprentice Company	12 hours per semester

These company hours can also be fulfilled by the dancer. They must be approved by a board member in advance. If hours are not fulfilled, a rate of \$10 per hour for all time not fulfilled will be charged.

The following are some examples of ways you can earn your hours. The number of people needed is noted for some tasks. Allocation of tasks will be determined by the board on a first come/first serve basis. Please identify what you are willing to contribute, sign the form, and submit to the front desk along with your first Company payment (due the week of 8/25/08)

_____ Clean bathrooms weekly (both semesters/2 people)	30 Hrs
_____ Clean windows/mirrors weekly (both semesters/2 people)	30 Hrs
_____ Vacuum weekly (both semesters/2 people)	24 Hrs
_____ Mop studio floors (weekly/2 people)	30 Hrs
_____ Other _____	

- _____ Wardrobe (Nutcracker/Spring Ballet) – see Julie
- _____ Launder costumes (after Nutcracker/Spring Ballet) – see Julie
- _____ Props (repair, paint, decorating, etc.) – See Jeannie
- _____ Backstage (Nutcracker/Spring ballet) – See Jeannie
- _____ Stage crew/load in and out (Nutcracker/Spring Ballet) – See Dave Bolek

Parents Guild

- _____ Memorabilia at performances
- _____ Cast parties

Signature

Date